

## **MINUTES**

The regular monthly meeting of Dover Borough Council started as a reorganizational meeting due to the Council member changes. The meeting was held at Borough Hall, 46 Butter Road on Tuesday August 5, 2024 at 7:00 pm. All Council members were in attendance. Mayor Hernley opened the meeting with a moment of silent prayer followed by the Pledge of Allegiance.

Mayor Hernley called for nominations for Council President. Mrs. Koch nominated Mr. Sabold. Ms. Snyder seconded the nomination. Since there were no other nominations, Mr. Herrold states the vote can be by voice vote. All were in favor. Mayor Hernley called for nominations for Council Vice-President. Mr. Sabold nominated Mrs. Koch. Mr. Neiman seconded Mrs. Koch. Mr. Hassinger nominated Ms. Snyder. Mr. Raffensberger seconded Ms. Snyder. A paper ballot vote was taken. There were four votes for Mrs. Koch and three for Ms. Snyder. Mayor Hernley yielded the meeting to Mr. Joseph Sabold.

The July 1, 2024 minutes were reviewed. Mr. Slusser made a motion to approve the minutes as presented. Ms. Snyder seconded the motion. All were in favor.

## **PUBLIC COMMENT**

Chief McKeever provided the fire company report.

- They responded to 14 calls in July. Three of those calls were in the Borough. There was a zero loss.
- The new fire engine 6-1 arrived Friday afternoon and will be on display at National Night Out.
- In reference to the Burn Ban, Chief McKeever reports we have no rules or regulations for this since we are not under NFPA code. President Sabold asked for him to provide a copy of this to the Borough.
- Captain Platts thanked Duane and Todd for hauling away all the trees and brush that the fire department cut down and trimmed.
- The August calendar was reviewed. There were two trainings added on August 10 & 17. Ms. Snyder made a motion to approve the calendar with the two additions. Mr. Raffensberger seconded the motion and all were in favor.

Gina Myers with the York County Republican Committee was present to ask permission to hold two flag waving events on the Dover square. They ask to be on all four corners and they have received written permission from Shipley who owns the southeast corner property. The event dates are August 23<sup>rd</sup> and September 20<sup>th</sup> from 3:30 – 5:30 PM. They expect 10-15 volunteers. She read from Chapter 133-4G Peddling & Soliciting Ordinance. After discussion about traffic, etc. Council suggested they hold the event on the southeast corner only. Mr. Slusser made a motion to approve the flag waving events on August 23 and September 20 to be held on the southeast corner of the square. Mr. Raffensberger seconded the motion and all were in favor.

EMA report – Ms. Zarlenga reported she will have a booth at National Night Out. There are storms coming ahead of Hurricane Debby and southeastern York County expects flooding. The conference is October 20-22, 2024. The cost for this will be paid out of the EMA budget.

Police Report \_ Mayor Hernley reported they have started pouring concrete at the new station. The calls for June were down five calls from last June. York New Salem may become a contract member with the department and this would start in January 2025 if they join.

## **SEWER**

*Public Works Report* – Mr. Grim added the flow meter and circular chart recorder were damaged during the recent storm. This will be submitted to insurance. The sewer tank that had the clarifier repair is still offline.

*Engineer's Report* – Mr. Lipinski reported in reference to the clarifier repair that there were six test blocks poured to do compression tests on. There are no results yet. The 323 Elmwood lateral repair invoice is being reviewed by USG. They agree it seems excessive and are going to be reviewing their workers report to arrive at a fair billing, possibly for four hours. Mr. Lipinski is in the process of reviewing 180 videos of the sewer laterals and manholes in Delwood. There are 40 he couldn't view and they will be resent. Four manholes were found to have a lot of infiltration. These are manhole numbers 228, 229, 230 and 231 which are located on the north end of Delwood close to Amberview Drive. A survey crew will be out tomorrow to evaluate them. There are also some homeowners service lines with roots, bellies and fractures. This will be addressed when the report is completed. Mr. Lipinski hopes to have this completed by the next meeting.

*Solicitor's Report* – None

*Old Business* – None

*New Business* – None

## **WATER**

*Public Works Report* - Nothing to add.

*Engineer's Report* – None

*Solicitor's Report* – Mr. Herrold stated an executive session was held prior to tonight's meeting to discuss possible litigation with respect to the PUC and the issue regarding the contaminated well. Mrs. Plowman had previously asked a question about how we set the water rates. Mr. Herrold states at this time there are no concerns with the current year.

*Old Business* – None

*New Business* –None

## **BOROUGH**

*Public Works Report* – Mr. Grim added the replacement truck bed will be picked up this Thursday. Mrs. Koch noticed there is a pothole at Mayfield and Intermediate Avenue as well as one by the storm drain on Willow Run. The planter box on the northeast corner seems to be shifting. Mr. Neiman noticed the curb painting is faded. These will be redone along with line painting at the Ketterman Park. The bushes outside the office will be trimmed back. The signs at Ketterman need replaced. Mr. Grim will get prices.

*Zoning Manager's Report* – Mr. Wasilko made a correction to his report under permits issued and violations total lines should be for July. President Sabold thanked Mr. Wasilko for his comprehensive report. Mr. Neiman expressed appreciation for him working with the Borough and all of Council agreed.

*Engineer's Report* – Mr. Lipinski spoke to Kinsley Construction last week for a start date on the Butter Road culvert repair. He is waiting on their insurance and bonds. After the last meeting Mr. Lipinski notified Buchart Horn that the Borough is accepting their proposal to allow Jim & Nena's to put their grease trap under the sink.

*Solicitor's Report* – Mr. Herrold stated the Burn Ban needs to be ratified. Ms. Snyder made a motion to approve the 30-day Burn Ban that is in effect beginning July 17<sup>th</sup>. Mr. Raffensberger seconded the motion. Mr. Slusser opposed and all others were in favor. Motion carried.

Mr. Herrold gave information regarding a fire tax. The code permits up to a 30 mil increase of general taxation for general Borough purposes which can include fire-related activities for the protection of the Borough residents. In addition to this we are granted permission for up to 3 mils for specific fire related issues. Mr.

Herrold is recommending forming a committee to work with the fire department on the details. Mr. Hassinger, Mr. Neiman, and Mr. Slusser volunteered to do this. Mr. Neiman asked if there is a current deficit or if they are preparing for upcoming expenses. The fire department currently is not in a deficit. Mr. Slusser explained the cost of just the outfits alone that they need to wear have become costly. Mr. Slusser asked Mr. Herrold's opinion of whether this should be added to the general millage or do it as its own tax. Mr. Herrold states as a fire tax it gives more leeway and the residents will know the specific purpose of the tax. The fire department will coordinate availability for a date and time to meet with the committee.

Mr. Herrold reported information on Right-To-Know requests. Some municipalities received requests for marketing information on telecommunications through an automated system called FOIA Buddies. The Borough had received one and opted to not respond since it appeared as spam. This generated a lot of interest among municipalities, PSATS and PSBA. Southwestern School District had denied a response and it was appealed to the Office of Open Records. It was determined it was an anonymous request since it came through this bot system. In this case they had a policy that anonymous requests be denied. Mr. Herrold recommends updating the Borough policy to include denying anonymous requests. He read the updated policy to Council. Ms. Snyder made a motion to update the Right-To-Know policy as presented. Mr. Raffensberger seconded the motion and all were in favor.

Mr. Lipinski and Mr. Herrold left the meeting at 8:10 PM.

*Mayor's Report* – Nothing to add.

*Ambulance Club Report* – Nothing to add.

*Secretary's Report* – Nothing to add.

*Treasurer's Report* – Ms. Snyder made a motion to approve the Treasurer's report as presented. Mr. Raffensberger seconded the motion and all were in favor.

*Old Business* – None

*New Business* – Ms. Snyder is finalizing the newsletter. She asked for any additions be sent to her. President Sabold said to add that construction materials cannot go in the trash. Ms. Snyder states that Goodwill now accepts technology items for recycling.

President Sabold suggested a Thank you Resolution for Mr. Kroft for his years on Council. This will be presented at the next meeting.

Information was received about the celebrations for the 275<sup>th</sup> Birthday of York County on August 19<sup>th</sup>, and the United States of America's 250<sup>th</sup> birthday on July 4, 2026 celebrations. They are asking all municipalities to join in in some way. The first thing would be to pass a Resolution that supports America 250PA and York County events over the next four years. This does not require any financial obligation. They are supplying banners that will be displayed for this celebration. Council agreed to support these celebrations.

The joint meeting with Dover Township is next Monday August 12<sup>th</sup> at 6:30 PM.

With no further business to discuss, Mr. Raffensberger made a motion to adjourn with a second by Mr. Slusser. All were in favor. The meeting adjourned at 8:19 PM.

Respectfully submitted,

Brenda J. Plowman  
Secretary/Treasurer